**Giselle Kiara Pope**

**#2 Bermudez Street, Siparia**

**Date of Birth: 27.10.1990**

**Contact # 1-868-778-2040**

**Email: kiarapope2710@gmail.com**

**Education**

FYZABAD ANGLICAN SECONDARY SCHOOL 2002-2007

SIPARIA WEST SECONDARY SCHOOL 2007-2009

**Qualifications**

Certificate In Computer Literacy 2004

**CSEC O'LEVELS**

English Language Grade II 2007

Mathematics Grade II 2007

Integrated Science Grade II 2007

Social Studies Grade II 2007

Caribbean History Grade III 2007

Principles of Business Grade III 2007

Spanish Grade III 2007

**CAPE A'LEVELS**

Communication Studies Grade IV 2009

Management Of Business Grade V 2009

**Experience**

Clerical Assisant Siparia West Secondary School Sept.2009- June.2010

Customer Service Rep Digicel Oct.2012- Jan.2013

Customer Service Rep Digicel May.2013- Dec.2013

Customer Service Rep Digicel March 2015- July 2015

Assistant Supervisor Bmobile Jan.2016- July 2017

Experience in basic office administration which includes typing and filing etc. Also customer service trained and experienced in sales and other services. I also enjoy doing make up on my spare time.

**Referees**

Cory Chase Venessa Bullock

Police Officer Assistant Supervisor

South Western Division. Digicel

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